

**Clarendon CISD**  
**VACANCY ANNOUNCEMENT – 8/27/18**

**Position Title:**                   **Part Time Jr. High Math Specialist**

**Position Summary:**

- Provide students with appropriate learning activities and experiences designed to help them fulfill their potential for intellectual, emotional, physical, and social growth
- Enable students to develop competencies and skills to function successfully in society

**Qualifications:**

**Education/Certification**

- Bachelor's degree from accredited university
- Fully Certified with a valid Texas teaching certificate in Math

**Experience**

- Required

**Special Knowledge/Skills**

- Knowledge of subjects assigned
- General knowledge of curriculum and instruction
- Ability to instruct students and manage their behavior
- Strong organizational, communication, and interpersonal skills
- Strength in Math

**Duties and Responsibilities (examples):**

- Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect understanding of the learning styles and needs of students assigned (show written evidence of preparation – lesson plans as required)
- Work with other members of staff to determine instructional goals, objectives, and methods according to district requirements
- Use effective communication skills to present information accurately and clearly
- Manage student behavior in accordance with the Student Code of Conduct and Student Handbook
- Keep informed of and comply with state, district, school regulations, and policies

**Salary:**

- Negotiable

**Length of Work Year:**

- Negotiable

**Application Procedures:**

- **Complete and submit application**  
Application available on District Web Site under “Job Opportunities”  
[www.clarendonisd.net](http://www.clarendonisd.net)
- **Attach resume, official copy of all higher education transcripts, copy of teaching certificate, and copy of service record**
- **District Contact: Mr. Mike Norrell, Superintendent; 806-874-2062;**  
**norrell.mike@clarendonisd.net**

**Application Deadline:**

- **Until Filled**